

'Name of Company / Individual' – Statement of Intent

Giving our Community a Brighter Future – Inspiring Local Giving for Local Need

Contact Details:			
Main Contact:		Position:	
Company:			
Address:			
	Post Code:		
Direct Tel:		Fax:	
Email:		Web:	
2 nd Contact:		Position:	
Direct Tel:		Email:	

Donation Management & Distribution:	
Fund Title:	Fund Manager:
<p>Please tick one or more of the following options:</p> <p>1) Endowment (<i>income from fund is distributed each year</i>) <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, % of donation = % NB: Until March 2011, we can Double your donation via the Government Grassroots Endowment Challenge</p> <p>2) General Donation (<i>distributed at the quarterly BCF Grant making meetings</i>) <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, % of donation = %</p> <p>3) Core Costs <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, % of donation = %</p> <p>4) Specific Fund/Initiative (<i>please tick</i>) <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, % of donation = % <input type="checkbox"/> Birmingham Mail Charity Trust, <input type="checkbox"/> Edgbaston Foundation, <input type="checkbox"/> Five of Hearts, <input type="checkbox"/> Letisha & Charlene Educational Awards, <input type="checkbox"/> Tipton Education Fund</p> <p>5) Area of Interest (<i>please tick an area below</i>) <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, % of donation = % <input type="checkbox"/> Arts/Culture, <input type="checkbox"/> Disability/Special Needs, <input type="checkbox"/> Education/Training, <input type="checkbox"/> Environmental, <input type="checkbox"/> Family Values, <input type="checkbox"/> Health/Social Issues, <input type="checkbox"/> Information Technology/Equipment, <input type="checkbox"/> Sport <input type="checkbox"/> Other, please specify (<i>e.g. age range, women's projects etc</i>):</p> <p>6) Geographic Area (<i>please specify below</i>) <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, % of donation = % <i>e.g. Aston</i></p>	
Donation date: / /	We would like to make a __ year pledge: <input type="checkbox"/> Yes <input type="checkbox"/> No
Amount: £	Approx review date after __ years: / /

Details of Service:	
Entry in E-newsletter <input type="checkbox"/> Yes <input type="checkbox"/> No	Press Release / Photo to launch fund <input type="checkbox"/> Yes <input type="checkbox"/> No
Entry on Website <input type="checkbox"/> Yes <input type="checkbox"/> No	Entry in Review of the Year <input type="checkbox"/> Yes <input type="checkbox"/> No
Please state any other specific requirements below, e.g. case studies; additional PR other than initial launch of fund e.g. cheque handing event etc. (NB: additional requirements may incur a cost implication)	

Birmingham Community Foundation Operating Costs:	<input checked="" type="checkbox"/> Yes
Birmingham Community Foundation during 2008 / 09 awarded £2.54m to 724 small, grassroots projects who make a positive difference to their communities in the disadvantaged areas of Birmingham and the Black Country. In order to continue to add significant value to our local community our operating costs run at only 15% of funds distributed each year.	

Confirmation of Intent:	
Signed on behalf of the Birmingham Community Foundation:	Agreed by: (<i>Individual or Company Representative</i>)
Date:	Date:

Publicity / Marketing Details

Thank you for completing and signing the agreement overleaf... we would very much appreciate it if you could also take a few moments to complete this form which will provide us with further details which we may use within any publicity we undertake, and of course asking you how you would like to be kept informed of our work, *thank you*.

Would you like your donation(s) to remain anonymous? Yes No

Fund Reference: (e.g. the standard description of the Fund to be used in publicity e.g. Review, Website, Press Releases etc)

Please Note: The fund will always be publicised as being administered by the Birmingham Community Foundation

Brief background on you/your company:

Why did you/your company choose the Birmingham Community Foundation for your charitable giving?

How would you / your company like to be kept informed? (please tick where appropriate)

- I am happy for you to publicise me/our company in any literature you produce as per the information I have outlined within this form;
- Please find enclosed a copy of our company logo on disc (please include guidance notes)
- I will email a copy of company our logo to: suzanne@bhamfoundation.co.uk
- I would like you to make a link from the Foundation website to our company website;
Company web address:
- I will arrange to make a reciprocal link from our company website to: www.bhamfoundation.co.uk
- I would like to receive **all** correspondence, including being added to your e-newsletter database

Alternatively, you may want to be more selective with the information you receive:

- I would like to receive the Review of the Year
- I would like to be added to the E-newsletter database
- I would like to receive Event mailshots
- Other, please specify.....

Additional information:

Thank you for supporting your local community through the Birmingham Community Foundation